

GUIDELINES OF THE DEPARTMENT ENGAGEMENT AND CULTURE COMMITTEE

I. Composition

Section 1. The Department Engagement and Culture Committee shall be composed of three members of the faculty and one full-time staff member. One of the faculty members must be professional faculty, and the other two faculty members must be tenure-system. The DAC will recommend the committee membership to the department chair. Members will serve a two-year term. They may be reappointed for a second two-year term.

Section 2. The Department Engagement and Culture Committee will select a chair and a secretary.

II. Charge

Section 1. The overall charge of the Department Engagement and Culture Committee is to maintain and improve departmental engagement. The goal is to make the department a comfortable, collaborative, and productive space for faculty and staff.

III. Tasks

Section 1. Every two years, the committee may run a survey of faculty and staff engagement. The goal of the survey is to gather ideas about processes, policies, and other aspects of department life that might be improved. Data collected from this survey will inform the other tasks of the committee.

Section 2. Because the survey will inform the committee's work, the projects taken on may vary from year to year. Possible activities of the committee include: organizing inclusive department social events, organizing professional development events, and collaborating with other committees, the chair, or the DAC, to rethink ongoing department undertakings.

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